

MINUTES

Warren City Council

Regular Meeting

March 9, 2010

Call to Order

A Regular Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Deb Myrfield presiding. Council members Amy Bartels, David Conely, Rodger Haugtvedt, Sheila Hoerner, David Maurstad and Deputy Clerk Nancy Holub were present. Also present were Joseph Boushee, Dave Weber, Tim Holub and Linda Short. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda.** Myrfield asked if there were any corrections or additions to the agenda. Myrfield added items n, Renew FS Engineering Contract, o, 5th & 6th Streets Assessment, p, Warren Water Supply Plan, q, Motion of Approval to Hire Accounting Help, r, Resolution #030910-3, and s, Resolution #030910-4, Bartels added items t, City Hall Roof Leak and u, Summer Help. **Moved by Haugtvedt, seconded by Bartels to approve the agenda as amended.** Motion carried unanimously.
4. **Approval of Minutes.** None Available.
5. **Business.**
 - a. **Vacation, Sick Leave & Overtime Reports – Moved by Hoerner, seconded by Bartels to approve the reports.** Motion carried unanimously.
 - b. **Bills – Moved by Hoerner, seconded by Maurstad to approve the bills.** Motion carried unanimously.
 - c. **Ageing Report –** Council reviewed the report.
 - d. **Work Orders –** Council reviewed the report.
 - e. **Ward II Council Seat –** Holub stated that Jared Peterson was the only resident that expressed interest in filling the seat. **Moved by Conely, seconded by Hoerner to appoint Jared Peterson to fill the vacant Ward II council seat until a special election to be held in November.** Motion carried unanimously.
 - f. **Request For Bridge Replacement Resolution #030910-1 – Moved by Hoerner, seconded by Maurstad approve resolution #030910-1 requesting replacement of bridge #L4255.** Motion carried unanimously.
 - g. **Request For Bridge Replacement Resolution #030910-2 – Moved by Hoerner, seconded by Maurstad approve resolution #030910-2 requesting replacement of bridge #L8942.** Motion carried unanimously.

- h. NWRDC Municipal Representative for Marshall County Nominations – Moved by Bartels, seconded by Maurstad to nominate Sheila Hoerner for Municipal Representative from Marshall County on the Northwest Regional Development Commission.** Motion carried unanimously.
- i. Liability Coverage Waiver – Moved by Bartels, seconded by Hoerner to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.** Motion carried unanimously.
- j. Airport Budget –** Conely stated that he had met with a representative from the Minnesota Department of Transportation and determined that the City would be eligible for a 50 percent cost share grant for repairs. Conely stated he would like council to increase the airport budget by \$11,000 to cover the City's share of the expenses. Council consensus was to decrease the swimming pool budget by the same amount to cover the airport increase. **Moved by Conely, seconded by Hoerner to amend the 2010 budget by increasing the airport expenses by \$11,000 and decreasing the swimming pool expenses by \$11,000.** Motion carried unanimously.
- k. Disposal of City Guns –** Myrfield stated that the City has been in possession of three guns ever since the police services were contracted out. She stated that the City can either donate the guns to the Marshall County Sheriff's Department or possibly place them up for sale on bids. Haugtvedt stated that he would like to sell them and that he would research the issue.
- l. RFP for Construction of City Website – Moved by Bartels, seconded by Hoerner to approve issuing a Request for Proposals for the redevelopment and maintenance of the City's website.** Motion carried unanimously.
- m. Receive Council Direction Regarding Handling the Utility Issue With John Golden –** Myrfield stated that she would like council to decide if a committee should handle the issue or if it should be handled by the council as a whole.
- n. Renew FS Engineering Contract –** The issue was sent to Finance and Human Relations committee for further review.
- o. 5th & 6th Streets Assessments –** Council was advised that the City would have to reassess the parcels owned by the City and go through the entire assessment process again. Council directed Myrfield to contact FS Engineering requesting they pay half of the refunds.
- p. Warren Water Supply Plan – Moved by Haugtvedt, seconded by Hoerner to adopt the Water Supply Plan as outlined by DNR Water Appropriation Permit Number 1981-1099.** Motion carried unanimously.
- q. Motion of Approval to Hire Accounting Help – Moved by Hoerner, seconded by Maurstad to approve the hiring of temporary help in the accounting department.** Motion carried unanimously.
- r. Resolution #030910-3 – Moved by Bartels, seconded by Hoerner to approve resolution #030910-3 conveying Lots 9, 10, 11 and part of Lot 12 in Block 62 of Warren to Kent & Michelle Woinarowicz.**

- s. **Resolution #030910-4 – Moved by Bartels, seconded by Hoerner to approve resolution #030910-4 conveying the South Half of Lot 8 in Block 62 of Warren to Cody Jablinski.**
 - t. **City Hall Roof Leak** – Maurstad stated that the leak had been patched. Council directed staff to contact a roofer in the summer to take a look at the problem.
 - u. **Sumer Help – Moved by Bartels, seconded by Haugtvedt to advertise for the summer help positions and to advertise for bids for Cemetery mowing and maintenance.** Motion carried unanimously.
6. **Clerk’s Report** – None available.
7. **Operation Superintendent’s Report** – None available.
8. **Future Agenda Items.**
9. **Adjournment** – Moved by Hoerner, seconded by Conely to adjourn at 8:24 p.m. Motion carried unanimously.

Nancy Holub, Deputy Clerk

Deborah Myrfield, Mayor