

MINUTES

Warren City Council Regular Meeting January 26, 2010

Call to Order

A Regular Meeting of the Warren City Council was held commencing at 7:00 P.M. with Mayor Robert Kliner presiding. Council members Amy Bartels, David Conely, Rodger Haugtvedt, Sheila Hoerner, David Maurstad, Deborah Myrfield and Deputy Clerk Nancy Holub were present. Also present were Joseph Boushee, Tim Holub, Nate Dalager, HDR Engineering, and Randy Knott, HDR Engineering. Following Roll Call, the Pledge of Allegiance to the American Flag was given.

3. **Approval of Agenda.** Kliner asked if there were any corrections or additions to the agenda. Kliner added item 5aa, Hazard Mitigation Grant Program, Nate Dalager, Conely added items 5d, Substation Questions and Updates, Hoerner added items 5e, Mayor's Cell Phone, and 5f, Second Signature, and Bartels added item 5g, Lifeguard Certification. **Moved by Myrfield, seconded by Haugtvedt to approve the agenda as amended.** Motion carried unanimously.
4. Approval of Minutes. **Moved by Maurstad, seconded by Hoerner to approve the December 29, 2009 Council Minutes and the December 30, 2009 Emergency Council Meeting Minutes.** Motion carried unanimously.
5. **Business.**
 - a. **Hazard Mitigation Grant Program** – Nate Dalager and Randy Knott, both with HDR Engineering gave a report on the Hazard Mitigation Plan update. Dalager stated that a hazard mitigation plan allows staff, council and citizens to know what to do in case of emergency. Also FEMA requires a plan if they are to fund disasters in the future. Dalager explained that the process would be to take the existing plan and identify weaknesses and areas that need updating and to work with the City's engineering consultant to update maps. Dalager stated that the plan would be brought back to council at some point and a public meeting would be held. Dalager reminded council that a \$30,000 grant has been approved, which the City is required to match with \$10,000 of funds and in-kind efforts. **Moved by Bartels, seconded by Conely to authorize HDR Engineering to update the Hazard Mitigation Plan.** Motion carried unanimously.
 - a. **Resolution #012610 – N. 5th Street Lots** – Sent back to Public Works committee. No action taken.
 - b. **Sno-Cat Riders Club Gambling Permit** – **Moved by Conely, seconded by Haugtvedt to approve the permit.** Motion carried unanimously.
 - c. **American Legion Gambling Permit** – **Moved by Myrfield, seconded by Bartels to approve the permit.** Motion carried unanimously.
 - d. **Substation Questions and Update** – Conely requested a listing of all of the bills paid to date and how much has been reimbursed by insurance so far.

- e. **Mayor's Cell Phone** – Hoerner stated that she had verified with the League of Minnesota Cities that reimbursing the Mayor for personal cell phone usage was acceptable. **Moved by Conely, seconded by Myrfield to pay the Mayor \$72.00 per month from January 2006 through January 2010 for compensation for personal expenses and from February 1, 2010 forward the Mayor will be paid \$75.00 a month for outside business expenses to be reviewed annually.** Discussion followed regarding the Mayor using a City cell phone and regarding the amount of time the Mayor works on City business. Motion failed 4-3 with Bartels, Hoerner, Haugtvedt and Kliner opposed and Maurstad, Myrfield and Conely in favor.
 - f. **Second Signature** – Hoerner stated that she would like another signer added to the City's checking account so payroll and other checks can get signed in a timely manner when the Mayor is not available. **Moved by Hoerner, seconded Bartels by to authorize the President of the Council to sign checks in the Mayor's absence.** Motion carried unanimously.
 - g. **Lifeguard Certification** – Bartels stated that she wanted verification that the City has agreed to reimburse 100 percent of lifeguard certification and recertification.
- 6. **Clerk's Report** – None available.
 - 7. **Operation Superintendent's Report** – None available.
 - 8. **Committee Meetings** – None.
 - 9. **Other** – None.
 - 10. **Future Agenda Items** – None.
 - 11. **Adjournment** – **Moved by Haugtvedt, seconded by Maurstad to adjourn at 7:55 p.m.** Motion carried unanimously.

Nancy Holub, Deputy Clerk

Robert Kliner, Mayor